

**MINUTES OF THE ORGANIZATIONAL MEETING  
OF THE  
EASTERN RENSSELAER COUNTY  
SOLID WASTE MANAGEMENT AUTHORITY**

An Organizational Meeting of the Members of the Eastern Rensselaer County Solid Waste Management Authority took place on the 22nd day of February, 2024 at 6:00 p.m. At the ERCSWMA offices at 21 Church Street Melrose, N.Y.

The following persons were present:

- Bob Russell, Representative of Pittstown
- Diana Clark, Representative of Stephentown
- Denile Paro, Representative of Valley Falls
- Tim Salisbury, Representative of Schaghticoke
- Matt Curley, Executive Director

Absent: Representative of Castleton, Hoosick Falls and Nassau

Chairman called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

Chairman called for a slate of nominees for Officers from the floor. The following slate of nominees was presented:

**Chairman:** Tim Salisbury  
**Vice-Chairman:** Dianna Clark  
**Secretary:** Bob Russell  
**Treasurer:** Charlie Collins

**Motion** to close nominations made by: Diana Clark, seconded by Denile Paro

**Discussion:** None     **Vote:** 4-0 in favor

**Motion** to accept nominees as presented made by: Denile Paro, seconded by: Diana Clark

**Discussion:** None     **Vote:** 4-0 in favor

Chairman appointed the following committees:

**Finance:** Charlie Collins (chair); Bob Russell; Deb Alter  
**Education:** Tim Salisbury (chair); Diana Clark  
**Planning/Transportation:** Denile Paro (chair); Tim Salisbury  
**Audit Committee:** Bob Russell (chair); Charlie Collins  
**Governance:** Diana Clark(chair); Denile Paro

**Motion** to continue using M & T Bank as the ERCSWMA's main Depository by: Denile Paro; seconded by Bob Russell.

**Discussion:** None     **Vote:** 4-0 in favor

**Motion** to adopt the following policies (as were previously adopted)

- 1) Sexual Harassment Policy;
- 2) Investment Policy;
- 3) Procurement Policy
- 4) Conflict of Interest Policy
- 5) Whistle Blower Policy

Made by: Diana Clark and seconded by: Denile Paro

**Discussion:** None     **Vote:** 4-0 in favor

**Motion** to     1) Adopt Roberts Rules of Order;  
                  2) Name Troy Record as the official newspaper for the ERCSWMA  
                  3) Also name the ERCSWMA website as an outlet for authority business  
                  4) Schedule meetings on an as needed basis

Made by: Bob Russell; seconded by: Denile Paro

**Discussion:** None     **Vote:** 4-0 in favor

**Motion** to reappoint the Executive Director as the Records Officer by: Diana Clark; seconded by: Bob Russell.

**Discussion:** None     **Vote:** 4-0 in favor

**Motion** to appoint Bob Russell as Appeals Officer by: Denile Pero; seconded by: Diana Clark

**Discussion:** None     **Vote:** 4-0 in favor

**Motion** to set mileage reimbursement rate at that which is established by the Internal Revenue Service and adopted by New York State made by: Diana Clark; seconded by: Bob Russell.

**Discussion:** None     **Vote:** 4-0 in favor

**Public Comment:** There was no comment from the public present.

There being no other business before this Board a Motion was made by Diana Clark, seconded by Denile Paro to adjourn the Organizational Meeting at 6:12 p.m., with an oral vote of 4-0 in favor.