

**MINUTES OF THE ORGANIZATIONAL MEETING
OF THE
EASTERN RENSSELAER COUNTY
SOLID WASTE MANAGEMENT AUTHORITY**

An Organizational Meeting of the Members of the Eastern Rensselaer County Solid Waste Management Authority took place on the 9nd day of January, 2025 at 6:00 p.m. At the ERCSWMA offices at 21 Church Street Melrose, N.Y.

The following persons were present:

- Bob Russell, Representative of Pittstown
- Diana Clark, Representative of Stephentown
- Denile Paro, Representative of Valley Falls
- Erik Samarija, Representative of Castleton
- Doug Sauer, Representative of Hoosick Falls
- Tim Salisbury, Representative of Schaghticoke
- Matt Curley, Executive Director

Absent: Representative of Nassau

Chairman called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

Chairman called for a slate of nominees for Officers from the floor. The following slate of nominees was presented:

Chairman: Tim Salisbury
Vice-Chairman: Dianna Clark
Secretary: Bob Russell
Treasurer: Charlie Collins

Motion to close nominations made by: Erik Samarija, seconded by Bob Russell

Discussion: None **Vote:** 6-0 in favor

Motion to accept nominees as presented made by: Erik Samarija, seconded by: Bob Russell

Discussion: None **Vote:** 6-0 in favor

Chairman appointed the following committees:

Finance: Charlie Collins (chair); Bob Russell; Tim Salisbury
Education: Tim Salisbury (chair); Diana Clark, Erik Samarija
Planning/Transportation: Denile Paro (chair); Tim Salisbury
Audit Committee: Bob Russell (chair); Charlie Collins
Governance: Diana Clark(chair); Denile Paro

Motion to continue using M & T Bank as the ERCSWMA's main Depository by: Erik Samarija; seconded by Diana Clark.

Discussion: None **Vote:** 6-0 in favor

Motion to adopt the following policies (as were previously adopted)

- 1) Sexual Harassment Policy;
- 2) Investment Policy;
- 3) Procurement Policy
- 4) Conflict of Interest Policy
- 5) Whistle Blower Policy

Made by: Erik Samarija and seconded by: Diana Clark

Discussion: None **Vote:** 6-0 in favor

- Motion** to
- 1) Adopt Roberts Rules of Order;
 - 2) Name Troy Record as the official newspaper for the ERCSWMA
 - 3) Also name the ERCSWMA website as an outlet for authority business
 - 4) Schedule meetings on an as needed basis

Made by: Erik Samarija; seconded by: Denile Paro

Discussion: None **Vote:** 6-0 in favor

Motion to reappoint the Executive Director as the Records Officer by: Bob Russell; seconded by: Diana Clark.

Discussion: None **Vote:** 6-0 in favor

Motion to appoint Bob Russell as Appeals Officer by: Erik Samarija; seconded by: Denile Paro

Discussion: None **Vote:** 6-0 in favor

Motion to set mileage reimbursement rate at that which is established by the Internal Revenue Service and adopted by New York State made by: Doug Sauer; seconded by: Erik Samarija.

Discussion: None **Vote:** 6-0 in favor

Public Comment: There was no comment from the public present.

There being no other business before this Board a Motion was made by Erik Samarija, seconded by Denile Paro to adjourn the Organizational Meeting at 6:10 p.m., with an oral vote of 6-0 in favor.