

**MINUTES OF THE ORGANIZATIONAL MEETING
OF THE
EASTERN RENSSELAER COUNTY
SOLID WASTE MANAGEMENT AUTHORITY**

An Organizational Meeting of the Members of the Eastern Rensselaer County Solid Waste Management Authority took place on the 3rd day of March, 2009 at 5:30 p.m. at the ERC Community Warehouse, located at 21428 NY Route 22, Hoosick Falls, New York.

The following persons were present:

- Jean Carlson, Vice-Chairman & Representative of Schaghticoke
- Jay Overocker, Secretary & Representative of Valley Falls
- Robert Downing, Representative of Hoosick Falls
- P.J. Roder, Representative of Stephentown
- Charlie Collins, Representative of Nassau
- Joanna Redden, Executive Director

Absent: Donald Justus and Verna Hansen

Vice-Chairman called the meeting to order at 5:40 p.m. with the Pledge of Allegiance.

Vice-Chairman called for a slate of nominees for Officers from the floor. The following slate of nominees was presented:

Chairman: Jean Carlson
Vice-Chairman: Robert Downing
Secretary: Jay Overocker
Treasurer: Donald Justus

Motion to close nominations made by: Jay Overocker, seconded by: Robert Downing

Discussion: None **Vote:** 5-0 in favor

Motion to accept nominees as presented made by: Jay Overocker, seconded by: Charlie Collins

Discussion: None **Vote:** 5-0 in favor

Chairman appointed the following committees:

Finance: Don Justus (chair); Jean Carlson; Jay Overocker;
Robert Downing; Joanna Redden

Education: Robert Downing (chair); Joanna Redden

Planning/Transportation: Jay Overocker (chair); Jean Carlson; Verna Hansen;
Joanna Redden

Audit Committee: Verna Hansen; P.J. Roder; Charlie Collins

Governance: Verna Hansen; Donald Justus

Motion to continue using Bank of America (formerly Fleet National Bank) as the ERCSWMA's main Depository by: Robert Downing; seconded by: Jean Carlson.

Discussion: None **Vote:** 5-0 in favor

Motion to name Key Bank as the ERCSWMA's secondary Depository by: Jean Carlson; seconded by: P.J. Roder.

Discussion: None **Vote:** 5-0 in favor

Motion to adopt the following policies (as were previously adopted):

- 1) Sexual Harassment Policy;
- 2) Investment Policy;
- 3) Procurement Policy; and
- 4) Conflict of Interest Policy

made by: Jay Overocker; seconded by: Charlie Collins

Discussion: None **Vote:** 5-0 in favor

Motion to 1) Adopt Roberts Rules of Order;
 2) Name Troy Record as the official newspaper for the ERCSWMA; and
 3) Schedule meetings on an as needed basis

made by: Jean Carlson; seconded by: Jay Overocker

Discussion: None **Vote:** 5-0 in favor

Motion to reappoint the Executive Director as the Records Officer by: Robert Downing; Seconded by: P.J. Roder

Discussion: None **Vote:** 5-0 in favor

Motion to appoint Verna Hansen as Appeals Officer by: Jay Overocker; Seconded by: Robert Downing

Discussion: None **Vote:** 5-0 in favor

Motion to set mileage reimbursement rate at that which is established by the Internal Revenue Service and adopted by New York State made by: Jay Overocker; Seconded by: Charlie Collins

Discussion: None **Vote:** 5-0 in favor

New Business: None

Public Comment: There was no one from the Public present.

There being no other business before this Board a Motion was made by Jay Overocker, seconded by Charlie Collins to adjourn the Organizational Meeting at 6:14 p.m., with an oral vote of 5-0 in favor.