

**MINUTES OF THE ORGANIZATIONAL MEETING  
OF THE  
EASTERN RENSSELAER COUNTY  
SOLID WASTE MANAGEMENT AUTHORITY**

An Organizational Meeting of the Members of the Eastern Rensselaer County Solid Waste Management Authority took place on the 19th day of January, 2010 at 5:00 p.m. at the Schaghticoke Town Hall, located at 290 Northline Drive, Melrose, New York.

The following persons were present:

- Jean Carlson, Chairman & Representative of Schaghticoke
- Jay Overocker, Secretary & Representative of Valley Falls
- Verna Hansen, Representative of Pittstown
- P.J. Roder, Representative of Stephentown
- Charlie Collins, Representative of Nassau
- Joanna Redden, Executive Director

Absent: Robert Downing and Donald Justus

Chairman called the meeting to order at 5:21 p.m. with the Pledge of Allegiance.

Chairman called for a slate of nominees for Officers from the floor. The following slate of nominees was presented:

**Chairman:** Jean Carlson  
**Vice-Chairman:** Robert Downing  
**Secretary:** Jay Overocker  
**Treasurer:** Donald Justus

**Motion** to close nominations made by: P.J. Roder, seconded by: Charlie Collins

**Discussion:** None     **Vote:** 5-0 in favor

**Motion** to accept nominees as presented made by: Jay Overocker, seconded by: Charlie Collins

**Discussion:** None     **Vote:** 5-0 in favor

Chairman appointed the following committees:

**Finance:** Don Justus (chair); Robert Downing; Jay Overocker; Verna Hansen;  
Joanna Redden

**Education:** Robert Downing (chair); Joanna Redden

**Planning/Transportation:** Jay Overocker (chair); Jean Carlson; Verna Hansen;  
Joanna Redden

**Audit Committee:** Verna Hansen; P.J. Roder; Charlie Collins

**Governance:** Verna Hansen; Donald Justus

**Motion** to approve the appointed committees made by: Jean Carlson; seconded by: P.J. Roder.  
**Discussion:** None     **Vote:** 5-0 in favor

**Motion** to continue using Bank of America as the ERCSWMA's main Depository by: Jean Carlson; seconded by: Charlie Collins.  
**Discussion:** None     **Vote:** 5-0 in favor

**Motion** to name Key Bank as the ERCSWMA's secondary Depository by: Verna Hansen; seconded by: Jean Carlson.  
**Discussion:** None     **Vote:** 5-0 in favor

**Motion** to adopt the following policies (as were previously adopted):  
    1) Sexual Harassment Policy;  
    2) Investment Policy;  
    3) Procurement Policy; and  
    4) Conflict of Interest Policy

    made by: Jay Overocker; seconded by: Verna Hansen

**Discussion:** None     **Vote:** 5-0 in favor

**Motion** to     1) Adopt Roberts Rules of Order;  
                  2) Name Troy Record as the official newspaper for the ERCSWMA; and  
                  3) Schedule meetings on an as needed basis

    made by: Verna Hansen; seconded by: Charlie Collins.

**Discussion:** None     **Vote:** 5-0 in favor

**Motion** to reappoint the Executive Director as the Records Officer by: Jean Carlson; seconded by: Jay Overocker.  
**Discussion:** None     **Vote:** 5-0 in favor

**Motion** to appoint Verna Hansen as Appeals Officer by: Jean Carlson; seconded by: Jay Overocker.  
**Discussion:** None     **Vote:** 5-0 in favor

**Motion** to set mileage reimbursement rate at that which is established by the Internal Revenue Service and adopted by New York State made by: P.J. Roder; seconded by: Jay Overocker.  
**Discussion:** None     **Vote:** 5-0 in favor

**New Business:** None

**Public Comment:** There was no one from the Public present.

There being no other business before this Board a Motion was made by Verna Hansen, seconded by Charlie Collins to adjourn the Organizational Meeting at 5:35 p.m., with an oral vote of 5-0 in favor.