

**MINUTES OF THE ORGANIZATIONAL MEETING  
OF THE  
EASTERN RENSSELAER COUNTY  
SOLID WASTE MANAGEMENT AUTHORITY**

An Organizational Meeting of the Members of the Eastern Rensselaer County Solid Waste Management Authority took place on the 25th day of January, 2011 at 5:00 p.m. at the Pittstown Town Hall, located at 123 Tomhannock Road, Valley Falls, New York.

The following persons were present:

- Jean Carlson, Chairman & Representative of Schaghticoke
- Robert Downing, Vice Chairman & Representative of Hoosick Falls
- Charlie Collins, Representative of Nassau
- Verna Hansen, Representative of Pittstown
- Matt Curley, Executive Director

Absent: P.J. Roder, Donald Justus and Jay Overocker

Chairman called the meeting to order at 5:20 p.m. with the Pledge of Allegiance.

Chairman called for a slate of nominees for Officers from the floor. The following slate of nominees was presented:

**Chairman:** Jean Carlson  
**Vice-Chairman:** Robert Downing  
**Secretary:** Jay Overocker  
**Treasurer:** Charlie Collins

**Motion** to close nominations made by: Verna Hansen, seconded by: Charlie Collins

**Discussion:** None     **Vote:** 4-0 in favor

**Motion** to accept nominees as presented made by: Verna Hansen, seconded by: Charlie Collins

**Discussion:** None     **Vote:** 4-0 in favor

Chairman appointed the following committees:

**Finance:** Charlie Collins (chair); Robert Downing; Jean Carlson; Don Justus;  
**Education:** Robert Downing (chair)  
**Planning/Transportation:** Jay Overocker (chair); Jean Carlson; Verna Hansen;  
**Audit Committee:** Verna Hansen; P.J. Roder; Charlie Collins  
**Governance:** Verna Hansen; Donald Justus

**Motion** to continue using Bank of America as the ERCSWMA's main Depository by: Verna Hansen; seconded by: Charlie Collins.

**Discussion:** None     **Vote:** 4-0 in favor

**Motion** to name Key Bank as the ERCSWMA's secondary Depository by: Verna Hansen; seconded by: Charlie Collins.

**Discussion:** None     **Vote:** 4-0 in favor

**Motion** to     1) Adopt Roberts Rules of Order;  
                  2) Name Troy Record as the official newspaper for the ERCSWMA; and  
                  3) Schedule meetings on an as needed basis

                  made by: Verna Hansen; seconded by: Charlie Collins.

**Discussion:** None     **Vote:** 4-0 in favor

**Motion** to reappoint the Executive Director as the Records Officer by: Charlie Collins; seconded by: Robert Downing.

**Discussion:** None     **Vote:** 4-0 in favor

**Motion** to appoint Verna Hansen as Appeals Officer by: Jean Carlson; seconded by: Charlie Collins.

**Discussion:** None     **Vote:** 4-0 in favor

**Motion** to set mileage reimbursement rate at that which is established by the Internal Revenue Service and adopted by New York State made by: Charlie Collins; seconded by: Robert Downing.

**Discussion:** None     **Vote:** 4-0 in favor

**New Business:** None

**Public Comment:** There was no one from the Public present.

There being no other business before this Board a Motion was made by Verna Hansen, seconded by Charlie Collins to adjourn the Organizational Meeting at 5:35 p.m., with an oral vote of 4-0 in favor.