

**MINUTES OF THE REGULAR MEETING  
OF THE  
EASTERN RENSSELAER COUNTY  
SOLID WASTE MANAGEMENT AUTHORITY**

A Regular Meeting of the Members of the Eastern Rensselaer County Solid Waste Management Authority took place on the 25th day of August, 2009 at 5:30 p.m. at the Castleton Village Hall, located at 85 South Main Street, Castleton-on-Hudson, New York.

The following persons were present:

- Jean Carlson, Chairman & Representative of Schaghticoke
- Robert Downing, Vice-Chairman & Representative of Hoosick Falls
- Jay Overocker, Secretary & Representative of Valley Falls
- Donald Justus, Treasurer & Representative of Castleton
- Verna Hansen, Representative of Pittstown
- Joanna Redden, Executive Director

Absent: P.J. Roder and Charlie Collins

Chairman called the meeting to order at 5:35 p.m.

The Minutes of the Regular Meeting held on June 22, 2009, were presented for review.

A **Motion** to dispense with the reading of the Minutes and to accept them as printed was made by Don Justus and seconded by Verna Hansen.

**Discussion:** None    **Vote:** 4-0 in favor

Chairman called for committee reports. There were none.

Chairman called for the Executive Director report. (Attached hereto as "Exhibit A")

Bob Downing arrived at approximately 5:50 p.m.

**Old Business**

**Authority Board Member Training Opportunities**

Ms. Redden presented board member training opportunities to fulfill the requirement of the Public Authorities Accountability Act. Jay Overocker and Jean Carlson said that they would likely be able to complete the opportunity on October 2, 2009.

## **New Business**

### **Fall HHW Collection Event – Sat., September 19<sup>th</sup>, Village of Nassau Municipal Building**

Ms. Redden informed the board that plans for the upcoming Hazardous Waste Collection Event are underway and going smoothly. The Town of Nassau has chosen to participate again this year. Charlie Collins has agreed to volunteer for this event, but the ERCSWMA is still in need of one more volunteer for the event. Jean Carlson suggested contacting a local community group, such as the boy scouts or a local church to see if they would be willing to participate. Ms. Redden said she will look into this further and see if another volunteer can be found.

### **Ms. Redden's Work Schedule**

Upon consideration of Ms. Redden's current work schedule as was approved on August 27, 2008, the Board decided that it would be best for both the ERCSWMA and the Community Warehouse if Ms. Redden returned to a traditional work schedule of 5 days per week in the office in order to provide onsite direction to the staff. Ms. Redden thanked the Board for granting the alternative schedule thus far and stated that she would return to a regular schedule in September.

### **Roll-off Hauling Contract with WM to end on December 31, 2009**

Ms. Redden informed the Board that the current contract with Waste Management will be ending at the end of 2009. Waste Management has proposed an extension to the current contract to continue providing roll-off hauling services to the ERCSWMA. The proposal (Attached hereto as "Exhibit B") is for a three year extension where Waste Management would continue services in 2010 for the same contract price we currently have (\$170.66/haul) and rates for 2011 and 2012 would be subject to a CPI increase. Upon consideration of Waste Management's services, which have been outstanding over the years, the Board agreed that it would be beneficial to continue with Waste Management under the proposed terms.

A **Motion** to continue roll-off hauling services with Waste Management under the proposed terms was made by Verna Hansen and seconded by Jean Carlson.

**Discussion:** None    **Vote:** 5-0 in favor

### **Preliminary 2010 Budget Review**

Ms. Redden distributed copies of the preliminary 2010 Budget for review and consideration. (Attached hereto as "Exhibit C") Ms. Redden informed the board of directors that this was prepared in light of the need to begin thinking about replacing many of the aging roll-off dumpsters which are beginning to be beyond repair. Jean Carlson asked how many containers the ERCSWMA has, to which Joanna Redden responded that while we are working on getting an exact inventory count, we can estimate that there are somewhere in the vicinity of 30 +/- containers within the ERCSWMA. Discussion ensued regarding who owned all the containers. Don Justus indicated that the roll-off containers were originally purchased by each of the member-municipalities, each according to what was needed for their own community. As time went on and containers were shared among the communities, all communities decided that the ERCSWMA would own the containers and service the necessary repairs. As a result, it has been expected that the ERCSWMA would replace the containers when they became too worn out to be repaired.

Discussion also arose regarding the Grants that ERCSWMA has through the DEC and the schedule of reimbursement of these grants. Joanna Redden informed the Board that the Household Hazardous Waste grant is set up so that reimbursements are received yearly for the prior year expenses. While we anticipate getting 50% of HHW expenditures reimbursed, there are some expenses that the DEC has stopped reimbursing for, but they are typically minor expenses compared to the overall cost of these programs.

On the other hand, the Education grant is set up in such a way that we are about three or four years behind in reimbursement for these grants. We are currently awaiting reimbursement for education expenditures during the years 2006 - 2008.

There being no other questions regarding this budget, the Board agreed to review it for consideration and final approval at the next board meeting.

### **Creating a New Local Solid Waste Management Plan**

Given that our current approved Solid Waste Management plan, which was developed as a 20-year plan and approved/implemented in November of 1992 will be coming to an end in November of 2012, the ERCSWMA needs to begin thinking of creating a new local solid waste management plan. The original SWMP is not currently available as Ms. Redden has searched the ERCSWMA files and tried to get a copy through ERCSWMA municipalities, but her search has not been fruitful. It was suggested that we may be able to get a copy from Clark Engineering who prepared the plan, however Jean Carlson pointed out that we would likely have to pay for that. While getting a copy of this original plan might serve as useful, it is not absolutely necessary to have in order to complete the new LSWMP.

The DEC has provided guidelines for this generation of SWMP's, which were outlined in a recent seminar provided by the Solid Waste Association of North America. Ms. Redden informed the Board that this seminar would be a helpful starting point for all ERCSWMA representatives to listen to. As requested, Ms. Redden indicated that she will copy and distribute copies of this seminar to the ERCSWMA Board Members in the coming weeks.

Upon learning about the requirements for the new Local Solid Waste Management Plan, Ms. Redden suggested that the proposed timeline for completion is reasonable. (Attached hereto as "Exhibit D") Nevertheless, it will require much input from ERCSWMA communities as well as assistance from an outside planning consulting firm. The cost of this service is still unknown and would likely need to be inputted into the 2010 ERCSWMA budget.

In order to move forward, Ms. Redden will work on distributing copies of the SWANA seminar to all ERCSWMA Board Members as well as find out from the DEC what planning consulting firms may be able to assist us in our planning process.

### **ERCSWMA – Municipality Agreements**

Current ERCSWMA Agreements with our Towns and Villages are effective until August 1, 2015. As such, each member municipality needs to begin considering what their future relationship with the ERCSWMA will look like in order to begin planning for the future. This will involve discussions with Town and Village officials and Boards.

Jean Carlson inquired about reaching out to other municipalities to gain other members for the ERCSWMA. Ms. Redden indicated that she had previously reached out to the Town of North Greenbush and the Town of Nassau regarding this participation, but neither municipality was interested in joining the Authority. It was suggested that we reach out to all the municipalities within the county to try and gain additional cooperation and support.

**Public Comment:** There was no one from the Public present.

There being no other business before this Board a **Motion** made by Don Justus and seconded by Jean Carlson to adjourn the Regular Meeting at 7:00 p.m., with an oral vote of 5-0 in favor.