

**MINUTES OF THE ORGANIZATIONAL MEETING
OF THE
EASTERN RENSSELAER COUNTY
SOLID WASTE MANAGEMENT AUTHORITY**

An Organizational Meeting of the Members of the Eastern Rensselaer County Solid Waste Management Authority took place on the 10th day of January, 2019 at 6:00 p.m. at the ERCSWMA offices, located at 21 Church Street, Melrose, New York.

The following persons were present:

- Verna Hansen, Representative of Pittstown
- Ben Patten, Representative of Hoosick Falls
- Bill Jennings, Vice Chairman & Representative of Stephentown
- Bob Schmidt, Representative of Castleton
- Matt Curley, Executive Director

Absent: Schaghticoke Representative, Village of Castleton & Hoosick Falls

Chairman called the meeting to order at 6:04 p.m. with the Pledge of Allegiance.

Vice-Chairman called for a slate of nominees for Officers from the floor. The following slate of nominees was presented:

Chairman: Jean Carlson
Vice-Chairman: Bill Jennings
Secretary: Verna Hansen
Treasurer: Charlie Collins

Motion to close nominations made by: Verna Hansen, seconded by: Ben Patten

Discussion: None **Vote:** 4-0 in favor

Motion to accept nominees as presented made by: Ben Patten, seconded by: Bob Schmidt

Discussion: None **Vote:** 4-0 in favor

Chairman appointed the following committees:

Finance: Charlie Collins (chair); Verna Hansen; Ben Patten
Education: Jean Carlson(chair); Bill Jennings
Planning/Transportation: Jay Overocker (chair); Jean Carlson
Audit Committee: Verna Hansen (chair); Charlie Collins
Governance: Bill Jennings (chair); Jay Overocker

Motion to continue using M & T Bank as the ERCSWMA's main Depository by: Ben Patten.; seconded by Verna Hansen.

Discussion: None **Vote:** 4-0 in favor

Motion to name Key Bank as the ERCSWMA's secondary Depository by: Ben Patten; seconded by: Verna Hansen.

Discussion: None **Vote:** 4-0 in favor

Motion to adopt the following policies (as were previously adopted)

- 1) Sexual Harassment Policy;
- 2) Investment Policy;
- 3) Procurement Policy
- 4) Conflict of Interest Policy
- 5) Whistle Blower Policy

Ben Patten; and seconded by: Bob Schmidt

Discussion: None **Vote:** 4-0 in favor

Motion to 1) Adopt Roberts Rules of Order;
 2) Name Troy Record as the official newspaper for the ERCSWMA; and
 3) Schedule meetings on an as needed basis

Made by: Ben Patten; seconded by: Bob Schmidt

Discussion: None **Vote:** 4-0 in favor

Motion to reappoint the Executive Director as the Records Officer by: Verna Hansen; seconded by: Ben Patten.

Discussion: None **Vote:** 4-0 in favor

Motion to appoint Verna Hansen as Appeals Officer by: Ben Patten; seconded by: Bob Schmidt

Discussion: None **Vote:** 4-0 in favor

Motion to set mileage reimbursement rate at that which is established by the Internal Revenue Service and adopted by New York State made by: Verna Hansen; seconded by: Ben Patten .

Discussion: None **Vote:** 4-0 in favor

Public Comment: There was no comment from the Public present.

There being no other business before this Board a Motion was made by Verna Hansen, seconded by Ben Patten to adjourn the Organizational Meeting at 6:16 p.m., with an oral vote of 4-0 in favor.