

**MINUTES OF THE ORGANIZATIONAL MEETING
OF THE
EASTERN RENSSELAER COUNTY
SOLID WASTE MANAGEMENT AUTHORITY**

An Organizational Meeting of the Members of the Eastern Rensselaer County Solid Waste Management Authority took place on the 23rd day of January, 2020 at 6:00 p.m. at the ERCSWMA offices, located at 21 Church Street, Melrose, New York.

The following persons were present:

- Bob Russell, Representative of Pittstown
- Ben Patten, Representative of Hoosick Falls
- Bill Jennings, Vice Chairman & Representative of Stephentown
- Denile Paro, Representative of Valley Falls
- Tim Salisbury, Representative of Schaghticoke
- Matt Curley, Executive Director

Absent: Village of Castleton & Nassau

Chairman called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

Chairman called for a slate of nominees for Officers from the floor. The following slate of nominees was presented:

Chairman: Bill Jennings
Vice-Chairman: Tim Salisbury
Secretary: Bob Russell
Treasurer: Charlie Collins

Motion to close nominations made by: Ben Patten, seconded by: Tim Salisbury

Discussion: None **Vote:** 5-0 in favor

Motion to accept nominees as presented made by: Ben Patten, seconded by: Tim Salisbury

Discussion: None **Vote:** 5-0 in favor

Chairman appointed the following committees:

Finance: Charlie Collins (chair); Bob Russell; Ben Patten
Education: Tim Salisbury (chair); Bill Jennings
Planning/Transportation: Denile Paro (chair); Tim Salisbury
Audit Committee: Bob Russell (chair); Charlie Collins
Governance: Bill Jennings (chair); Denile Paro

Motion to continue using M & T Bank as the ERCSWMA's main Depository by: Ben Patten.; seconded by Denile Paro.

Discussion: None **Vote:** 5-0 in favor

Motion to adopt the following policies (as were previously adopted)

- 1) Sexual Harassment Policy;
- 2) Investment Policy;
- 3) Procurement Policy
- 4) Conflict of Interest Policy
- 5) Whistle Blower Policy

Tim Salisbury and seconded by: Ben Patten

Discussion: None **Vote:** 5-0 in favor

Motion to 1) Adopt Roberts Rules of Order;
 2) Name Troy Record as the official newspaper for the ERCSWMA
 3) Also name the ERCSWMA website as an outlet for authority business
 4) Schedule meetings on an as needed basis

Made by: Ben Patten; seconded by: Denile Paro

Discussion: None **Vote:** 5-0 in favor

Motion to reappoint the Executive Director as the Records Officer by: Tim Salisbury; seconded by: Bob Russell.

Discussion: None **Vote:** 5-0 in favor

Motion to appoint Bob Russell as Appeals Officer by: Tim Salisbury; seconded by: Ben Patten

Discussion: None **Vote:** 5-0 in favor

Motion to set mileage reimbursement rate at that which is established by the Internal Revenue Service and adopted by New York State made by: Tim Salisbury; seconded by: Denile Paro .

Discussion: None **Vote:** 5-0 in favor

Public Comment: There was no comment from the Public present.

There being no other business before this Board a Motion was made by Ben Patten, seconded by Tim Salisbury to adjourn the Organizational Meeting at 6:11 p.m., with an oral vote of 5-0 in favor.